

# Memo

**To:** Physicians and all Staff  
**From:** Management  
**Date:** March 29, 2022  
**Re:** Therapy Forms (ST/PT/OT)

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When a patient needs a physician's signature for therapy services

- If the patient has had a WCC visit in the last year the form will be sent to the doctor for a signature.
- If it's been more than a year since the patient has had a WCC visit, it will still be sent to the doctor to sign if they wish.
- If the doctor wants the patient to come in for a WCC before they will sign the form, the doctor will send the form back to the front desk to schedule an appointment for the patient.