

Memo

To: All Employees
From: Management
Date: 04/15/2021
Re: Revised: Referral Bonus for New Hires

Beginning on 2/9/2021, we are offering a \$500 referral bonus for current employees who refer successful new non-physician hires. To be eligible to receive the referral bonus, the referred person must be hired and work at least six months. Once this referred employee completes six months of employment, the bonus will be distributed to the employee who referred them. The employee who referred her/him must be employed at the time of this bonus distribution.